



## October 2021 PTG Board Meeting

### Minutes

**Date: Tuesday, October 5, 6:00 pm to 7:30 pm  
Via Zoom**

- I. Call to Order - Meeting was called to order at 6:10 pm.
- II. Board Attendance
  - a. 2021/2022 Board/Committee Reps:
  - b. Safi Ra also joined us, as a potential committee chairperson.

PTG Board:	Name:		Standing Committees:	Name:	
President:	Laura Munoz	X	Art Committee:	Emily Thompson	X
Vice President:	Angela Wong		Assemblies Committee:	Megan Segle	X
Recording Secretary:	Cindy Soulier	X	Communications Committee:	Mary Langley	X
Corresponding Secretary:	VACANT		Fundraising Committee:	VACANT	
Financial Secretary:	VACANT		Hospitality Committee:	Taylor Casaccia	X
Treasurer:	Melisa Phillips		Music Committee:	Emily Thompson	X
Parliamentarian:	Mariana Moore	X	Volunteer Committee:	VACANT	
Historian:	Nikki Sutherlin	X	Yearbook Committee:	Cat Williams	X
MF Principal:	Rhonda Flemming	X	MF Teacher Reps:	Kate Estrada	X

- III. Approval of Agenda
 

Mariana More moved to approve the agenda which included the addition of "follow up items from previous meeting"; motion was seconded by Nikki Sutherlin; approved.
- IV. Approval of the Minutes
  - a. August 2021 - Mariana moved to approve; Mary Langley seconded; approved.
- V. Principal's Report by Mrs Flemming
  - a. The continued focus at school is on the social and emotional learning, as well as mental health as young students in particular learn or relearn how to move through the school day.
    - i. A school leadership team on social emotional issues has been created.
    - ii. Second Step Curriculum is being implemented.
    - iii. Wellness Center -
      1. today was the open house for our wellness center.
      2. Very positive response from the teachers!
      3. Next week classrooms can begin to utilize the center! (teachers sign up for slots).
      4. Does include an "art nook" - facilitated by the Art Docent team

- b. Chromebook charging carts could not be placed in the classroom as she had hoped; instead teachers have been giving powerstrips for charging student laptops.
  - c. Funding for desired materials
    - i. Playground equipment - jump ropes, sand table, playground balls, basketballs, hula hoops, soccer balls, plastic walking stilts, obstacle course -\$1200
    - ii. Mobile PA system - for communication with multiple classrooms at once outdoors (Our PA system is for indoor use and not mobile) - \$200;
    - iii. After discussions, Cindy Soulier moved to use PTG funds to purchase both the playground equipment and the PA system (both of which will benefit all students). Nikki Sutherlin seconded the motion; approved!
- VI. President's Report by Laura Munoz -
- a. Welcome to our newest Board Members:
    - i. Taylor Casaccia - Hospitality Chair
    - ii. Safi Ra - Volunteers chair
    - iii. Emily Thompson - Art Committee
  - b. 501c-3 - we are at the mercy of the IRS to get caught up on paperwork; they are working on July submissions now and we submitted in late August.
  - c. Meeting format discussion
    - i. We decided to alternate general PTG meetings and Board only meetings per other PTGs' formats and it is in our bylaws currently.
    - ii. Discussion points:
      - 1. Benefit of doing the 'nitty gritty' committee work just amongst ourselves on the Board and saving broader topics for the PTG general meetings.
      - 2. Possibility of changing to a monthly meeting that includes both a Board only session and a general PTG session like the School Board does so that two months don't go between follow up. These meetings would likely be quite lengthy.
      - 3. We also discussed having all be open.
    - iii. Decided to revisit this topic in the December meeting.
- VII. Treasurer's Report - Melisa Phillips was not present.
- VIII. Faculty Report by Kate Estrada -
- a. Wellness Center - she was very enthusiastic about the center and plans to take her class.
  - b. She seconded what Mrs Flemming included about the need to teach her kids some social basics even about how to physically transition from one activity to the next.
  - c. Also seconded the need to diversify activities and options at recess, particularly given the way the classes are with each other exclusively all day.

- IX. Standing Committee Reports/Updates
  - a. Art Committee - Emily Thompson
    - i. Pilot Recess program - they recently ran their pilot program for the new Art Docent program along with Safi Ra and Tamar Kirchner.
    - ii. They created an "Art Zone" which simply included oil pastels, markers, paper, & clipboards and no formal lesson. There was a vase of flowers for possible inspiration. Response was immensely positive!
  - b. Assemblies Committee - Megan Segle
    - i. Will be in touch with Rhonda on some grade level things
    - ii. Discussion of possibilities of having the whole school or half the school spread out for an outdoor assembly - either in the HS stadium (Rhonda to pursue that as a possibility) or on our own grassy area. This might require a different PA system than she'd previously planned to purchase.
  - c. Communications Committee - Mary Langley - will do a blitz before next meeting and possibly post photos from art pilot (pending approval of student photos)
  - d. Fundraising Committee -
  - e. Hospitality Committee - Taylor Casaccia -
    - i. Asked for clarification and ideas for her position
    - ii. Teacher Appreciation in the Spring
    - iii. Books and Blankets - prior to Winter Break
  - f. Music Committee -
  - g. Volunteer Committee -
  - h. Yearbook Committee - Cat Williams
    - i. Signed contract with Life Touch contract signed
    - ii. Book cost will be \$11, wil bump to \$15 in March;
    - iii. Plans to begin selling personal ads ads right away;
    - iv. Has a few volunteers - first meeting tomorrow;
    - v. Still wants to pursue finding one camera for each grade level to share to take pictures of class time!
    - vi. Considering an after school committee
- X. Follow Up Items from Previous Meeting:
  - a. Art meeting, chromebook charging stations, PA System - all addressed by Mrs. Fleming
  - b. Vacant committee/board positions - we added 3 more!
  - c. One School, One Book - Megan followed up; see New Business.
  - d. Budget & Banking - will seek follow up from Melisa Phillips at our next meeting
  - e. Cat Williams did follow up with Daniel Haut who needs the 501c3 paperwork
  - f. PTG website - see New Business
- XI. New Business
  - a. One School One Book Selection - Megan Segle

- i. Flora & Ulysses - Kate DiCamillo
  - ii. Riding Freedom - Pam Munoz Ryan - sometimes read by 4th grade
  - iii. Fenway and Hattie - Victoria J Coe
  - iv. A Boy called Bat - Elana Arnold - being used by Henderson
  - v. Mrs Fleming wants grade level teams to give input and Megan will drop off copies of book
- b. PTG Website - our next step is to follow up with Marianna Moore who had a lead on a contact.
  - c. General Meeting Agenda Items - Books and Blankets; One Book, One School; recap this Board meeting.

XII. Announcements

a. **Upcoming Meetings:**

PTG MEETING	BOARD MEETING
Tuesday, November 2, 2021 7pm, Zoom	Tuesday, December 7, 2021 6pm, Zoom
Tuesday, January 4, 2022 7pm, MPR	Tuesday, February 1, 2022 6pm, MF Library
Tuesday, March 1, 2022 7pm, MPR	Tuesday, April 5, 2022 6pm, MF Library
Tuesday, May 3, 2022 7pm, MPR	Tuesday, June 7, 2022 6pm, TBA
<i>No July Meeting</i>	Tuesday, August 2, 2022 6pm, TBA

XIII. Adjournment Megan Segle adjourned; Cat Williams seconded; adjourned at 759 pm.